



VISTA MEMBER – NATIONAL DISASTER INTERFAITHS NETWORK 1-YEAR, FULL-TIME NATIONAL SERVICE POSITION – STARTING SUMMER 2007

New York Disaster Interfaith Service (NYDIS) is seeking an AmeriCorps*VISTA member to provide capacity building support for the development of the National Disaster Interfaiths Network. The VISTA member will serve for one year at the NYDIS offices adjacent to the World Trade Center site in Lower Manhattan and will report to the Executive Director & CEO. All qualified candidates should apply by completing the AmeriCorps*VISTA online application and submitting a cover letter and resume to NYDIS. NYDIS is a faith-based federation of service providers and charitable organizations that work in partnership to provide disaster services. Our mission is to develop and support faith-based disaster readiness, response, and recovery services for New York City.

Duties include:

- Conduct outreach to faith communities, religious leaders, faith-based agencies, and national disaster ministries across the nation
- Develop support training materials for members of the faith-based communities across the nation that will be effective in minority and under-resourced communities, including tip sheets, volunteer training modules, and a volunteer management manual
- Identify clergy clusters and develop interfaith disaster preparedness training modules for low-income and low-literacy populations on a national scale
- Promote interfaith understanding and participate in a national network for faith-based disaster readiness, response, and recovery
- Fundraising, development, and grant proposal writing as needed

Qualifications include:

- Must be a citizen or legal permanent resident of the United States
- Undergraduate degree or equivalent professional experience required
- Exceptional oral and written communications skills
- Proficiency in Microsoft Word, Excel, and Outlook
- A self-motivated "details" person with exceptional organizational skills
- "Team player" with the ability to work collaboratively with a small, diverse staff
- Experience working in a culturally competent way with low-income communities
- Background experience working in non-profit, education, interfaith networks, religious institution, emergency management and/or disaster relief preferred
- General understanding of database operations a plus

VISTA member benefits for 2007 include: \$11,388 annual living allowance, health care benefits, life insurance, student loan deferment, free monthly NYC transportation card, childcare subsidies, relocation allowance, and training opportunities. Members completing service qualify for a \$4,725 education award or a \$1,200 cash stipend.

APPLICATION DEADLINE: JUNE 8, 2007

- To apply, please visit <https://recruit.cns.gov/>, click on "Apply Now," and go through each step, making sure to enter program listing ID 07VSANY018-0 in the step called "Program Selections"
 - Send a cover letter, resume, and any questions to jobs@nydis.org
 - For more information, please visit <http://nationalservice.gov> and <http://nydis.org>
- Applicants without access to internet: contact NYDIS at the address below or call (212) 669-6132

All qualified candidates should apply – candidates from ethnic and religious minorities are strongly encouraged to apply. NYDIS does not discriminate against any individual or group for reasons of age, sexual orientation, color, creed, culture, marital status, mental or physical disability, national origin, race or sex.