



VISTA MEMBER – DISASTER RECOVERY & ADVOCACY 1-YEAR, FULL-TIME NATIONAL SERVICE POSITION – STARTING SUMMER 2007

New York Disaster Interfaith Services (NYDIS) is seeking an AmeriCorps*VISTA member to provide capacity building support for the Disaster Recovery & Advocacy program area. The VISTA member will serve for one year at the NYDIS offices adjacent to the World Trade Center site in Lower Manhattan and will report to the Director of Disaster Recovery & Advocacy Programs. All qualified candidates should apply by completing the AmeriCorps*VISTA online application and submitting a cover letter and resume to NYDIS. NYDIS is a faith-based federation of service providers and charitable organizations that work in partnership to provide disaster services. Our mission is to develop and support faith-based disaster readiness, response, and recovery services for New York City.

Duties include:

- Provide culturally competent and language appropriate networking opportunities with service agencies, community groups, recovery worker unions, uniformed services, and treatment programs
- Write material for NYDIS's bi-weekly e-newsletter and maintain website recovery resources
- Contribute to the creation of generic forms and training manuals based on lessons learned in the creation and ongoing facilitation of the NYC 9/11 and NYC Katrina Unmet Needs Roundtables
- Identify and create a strategy for outreach to 9/11 eligible, under-served communities by building partnerships with 9/11-funded and non-9/11-funded organizations
- Build partnerships with the NYDIS Disaster Recovery Staff in conducting community trainings and Unmet Needs Roundtable in-services for community providers
- Develop and implement a system for managing 9/11 and Katrina individual client inquiries

Qualifications include:

- Must be a citizen or legal permanent resident of the United States
- Undergraduate degree or equivalent professional experience required
- Excellent communication and interpersonal skills
- Proficient in MS Office, Access, Excel, and web-site technology
- Positive energy and the ability to work collaboratively with a small, diverse staff
- Fluency in a foreign language – Spanish/English, Chinese/English – preferred
- Disaster recovery-related victim's assistance, advocacy, and social experience preferred
- Experience in community organizing and public speaking preferred
- Familiarity and experience with religious communities and disaster relief agencies preferred

VISTA member benefits for 2007 include: \$11,388 annual living allowance, health care benefits, life insurance, student loan deferment, free monthly NYC transportation card, childcare subsidies, relocation allowance, and training opportunities. Members completing service qualify for a \$4,725 education award or a \$1,200 cash stipend.

APPLICATION DEADLINE: JUNE 8, 2007

- **To apply, please visit <https://recruit.cns.gov/>, click on “Apply Now,” and go through each step, making sure to enter program listing ID 07VSANY018-0 in the step called “Program Selections”**
 - **Send a cover letter, resume, and any questions to jobs@nydis.org**
 - **For more information, please visit <http://nationalservice.gov> and <http://nydis.org>**
- **Applicants without access to internet: contact NYDIS at the address below or call (212) 669-6132**

All qualified candidates should apply – candidates from ethnic and religious minorities are strongly encouraged to apply. NYDIS does not discriminate against any individual or group for reasons of age, sexual orientation, color, creed, culture, marital status, mental or physical disability, national origin, race or sex.