



VISTA MEMBER – PREPAREDNESS OUTREACH & MARKETING 1-YEAR, FULL-TIME NATIONAL SERVICE POSITION – STARTING SUMMER 2007

New York Disaster Interfaith Services (NYDIS) is seeking an AmeriCorps*VISTA member to provide capacity building support for an outreach campaign that will contribute to the marketing and development of HOWCALM™, a database which tracks information about houses of worship for the purpose of increasing disaster preparedness and resiliency. The VISTA member will serve for one year at the NYDIS offices adjacent to the World Trade Center site in Lower Manhattan and will report to the HOWCALM™ Project Manager. All qualified candidates should apply by completing the AmeriCorps*VISTA online application and submitting a cover letter and resume to NYDIS. NYDIS is a faith-based federation of service providers and charitable organizations that work in partnership to provide disaster services. Our mission is to develop and support faith-based disaster readiness, response, and recovery services for New York City.

Duties include:

- Expand and enhance the HOWCALM™ database to include information about houses of worship in low-income areas and to possibly be adapted for national use
- Perform web-based research on local houses of worship, particularly in under-served areas
- Correspond/communicate with clients from low-income, minority communities
- Market HOWCALM™ by reaching out to faith leaders, educating them about the system, and encouraging them to join
- Write content to be used for the web, mailings, and outreach to low-income, minority communities

Qualifications include:

- Must be a citizen or legal permanent resident of the United States
- Undergraduate degree or equivalent professional experience required
- Willingness to commit to a year of full-time national service without outside commitments
- Community outreach, marketing, planning, and training experience preferred
- High knowledge and experience working with MS Excel, MS Word, and Photoshop
- General internet/research experience
- Web-based database experience preferred
- Foreign language skills (English/Chinese or English/Russian) a plus
- Proactive, organized, able to develop projects without supervision
- Comfortable working with diverse groups of people in a small “team” environment

VISTA member benefits for 2007 include: \$11,388 annual living allowance, health care benefits, life insurance, student loan deferment, free monthly NYC transportation card, childcare subsidies, relocation allowance, and training opportunities. Members completing service qualify for a \$4,725 education award or a \$1,200 cash stipend.

APPLICATION DEADLINE: AUGUST 10, 2007

- **To apply, please visit <https://recruit.cns.gov/>, click on “Apply Now,” and go through each step, making sure to enter program listing ID 07VSANY018-0 in the step called “Program Selections”**
 - **Send a cover letter, resume, and any questions to jobs@nydis.org**
 - **For more information, please visit <http://nationalservice.gov/> and <http://nydis.org>**
- **Applicants without access to internet: see info below to contact NYDIS via mail, phone, or fax**

All qualified candidates should apply – candidates from ethnic and religious minorities are strongly encouraged to apply. NYDIS does not discriminate against any individual or group for reasons of age, sexual orientation, color, creed, culture, marital status, mental or physical disability, national origin, race or sex.