



National VOAD Membership Criteria

All members must meet the following criteria for membership:

General Criteria	
Transparency and Accountability	<ul style="list-style-type: none"> • Voluntary membership or constituencies • Published form 990 • Annual audits • Adherence to established fundraising practices (such as those described by the Association of Fundraising Professionals).
Services Provided	Provision of one or more of the following types of relief services: <ul style="list-style-type: none"> • Preparedness and/or mitigation • Mass Care • Emergency assistance and casework • Emotional and/or spiritual care • Supporting services to state and local VOAD member agencies • Recovery • Donations Management • Volunteer Management • Outreach and/or information and referral • Animals and Pets Services
Participation	<ul style="list-style-type: none"> • Participation in the National VOAD committee corresponding to the services provided
Standards	<ul style="list-style-type: none"> • Agree to adhere to the National VOAD standards of conduct and service delivery



National VOAD Membership Criteria (Continued)

In addition to the above General Criteria listed, organizations at the Member level must meet the following criteria:

Tier One Member Level Criteria

- One or more of the following:
 - A total organizational budget in excess of \$15 million
 - A total number of staff and volunteers in excess of 2,500
 - Proven disaster experience of at least 15 years
- 5 separate responses within 3 years
- Active participation in 10 state VOADS
- Active participation in at least one National VOAD committee
- Tier 1 representative authorized to vote on issues where a total membership vote is required
- Eligible for board term voted upon by other Tier 1 members
- These organizations fill 6 board seats
- Support National VOAD with higher dues

In addition to the above General Criteria listed, organizations at the Affiliate level must meet the following criteria:

Tier Two Member Level Criteria

- Either:
 - A total organizational budget of at least \$1 million
 - A total number of staff and volunteers in excess of 300
- 3 separate responses within 3 years
- Active involvement in 5 state VOAD's (3 year phase in beginning 2008 for existing members)
- Active participation in at least one National VOAD committee
- Tier 2 representative authorized to vote on issues where a total membership vote is required (bylaws, governance)
- Eligible for board term voted upon by other Tier 2 members
- These organizations fills 3 board seats
- Support National VOAD with lower dues



Application for National VOAD Membership

Please fill in the information below in typed form. Hand written forms cannot be accepted. Mail the completed packet to:

National Voluntary Organizations Active in Disaster
 Attention: Membership
 1720 I Street NW 7th Floor
 Washington DC 20006

Organization Name:

Type of Membership: Tier One Tier Two

Physical Address:

City / State / Zip:

Mailing Address (if different from above)

Website:

Organizational Budget:

Total Number of Staff and Volunteers:

Years organization has been active in disaster:

With which National VOAD committee(s) do you plan to participate?

Service Provided (from Membership Criteria List)

Primary Contact:

Primary Contact Title:

Primary Contact Phone / Fax: () -- () --

Primary Contact Email:

Secondary Contact:

Secondary Contact Title:

Secondary Contact Phone / Fax: () -- () --

Secondary Contact Email:

The Applicant fully understands the Criteria for National VOAD Membership, and represents to National VOAD that it complies with these criteria and agrees to:

1. Adhere to and promote the purpose and principles of National VOAD as described in National VOAD's ByLaws;
2. Promote and facilitate ongoing participation in VOAD activities;
3. Pay annual dues at a level set by National VOAD;
4. Provide representation at the Annual VOAD Conference;
5. Submit annual activity reports, and situation and Programmatic reports as requested



National VOAD Membership Application (Continued)

The Applicant participated in the following Presidentially declared disasters (5 within 3 years for Tier One or 3 within 3 years for Tier Two):

	Event	Location	Date
1.			
2.			
3.			
4.			
5.			

The following materials are attached as part of this application:

√	Item
___	1. A letter on the organization's letterhead, signed by a board member, stating the intent of the organization to meet National VOAD's Membership Criteria.
___	2. A copy of the Applicant's charter/ Articles of Incorporation, bylaws, a list of the Board of Directors, and a statement of its commitment to non-discrimination in hiring and in the provision of services
___	3. A copy of the Applicant's 501(c)(3) Determination Letter from the US Treasury Department
___	4. The Applicant's most recent Annual Report, if available
___	5. A copy of the organization's domestic disaster response plan which demonstrates the ability to respond within all 10 FEMA regions
___	6. Two letters from National VOAD members supporting the applicant
___	7. An After-Action Report that summarizes the Applicant's collaboration with National VOAD members in the above noted response activities. Please limit your description to 200 words per event
___	8. A listing of State VOAD's that the organization has current membership

The following duly authorized representative of the Applicant hereby acknowledges that the information contained in this application is true and complete.

Signed this ___ day of _____, 200__.	
Print Name:	_____
Print Title:	_____