



May 21, 2025  
New York Disaster Interfaith Services (NYDIS)  
4 West 43rd Street – Suite 407  
New York, NY 10036

**INVOICE for NYDIS Asylum Seeker Shelter Services**

Project: NYDIS Asylum Seeker Shelter Services  
Shelter/Hospitality Center Name:  
Shelter Site Number: Input Site Number Here  
Address:  
  
DESCRIPTION: APRIL  
INVOICE / REPORT#: 0201-01  
FOR PERIOD From: Apr 01, 2025 to: Apr 30, 2025  
NYDIS Asylum Seeker Shelter Services:

**Line Item Expense Details:**

Overnight Shelter Manager	\$	-
Security Guards	\$	-
Janitorial	\$	-
Food	\$	-
Supplies	\$	-
Bedding Laundry	\$	-
Insurance Allowance	\$	-
Wifi Cable	\$	-
Weekly Laundromat Voucher	\$	-
Background Checks for Staff/Volunteers	\$	-
Toiletries and Misc.	\$	-
	\$	-
	\$	-
	\$	-
Plus Approved Budget Overage:	\$	-
Less NYDIS PAID Items from Above:	\$	-
Total Reimbursable Amount	\$	-

**Total Allowable Direct Site Expenses**  
**Space & Utilities Allowance (25% of Total)**  
**Total Site Expenses**

**Advance Reconciliation**

Carryover of Prior Month Advance Surplus/Deficit :	\$	-
Amount Previously Advanced on: 2/1/2024	\$	47,500.00
Expenses for Apr 2025:	\$	-
Net Surplus/Deficit for Line Item Expense Details:	\$	47,500.00
Advance Per Budget Jun 2025:	\$	47,500.00
Advance for Jun 2025 +/- Apr 2025 Surplus/Deficit:	\$	-

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

For questions regarding this invoice, and to remit, please con [operationsmanagers@nydis.org](mailto:operationsmanagers@nydis.org)